

Metrics - Committee Scorecard		As of	13/Jan/2026
Total Number of Wymondham Archers Members & Associate Members Accounted for in Period	355	No./Mth/%/Units/as of/up to	
Safeguarding			
Number of Safeguarding Concerns Raised in Period / Last reported Date	0		10/Nov/2025
Number of Ongoing Safeguarding Concerns in Period / Last reported Date	N/A		10/Nov/2025
Number of Safeguarding Concerns Resolved in Period / Last reported Date	0		10/Nov/2025
Latest Safeguarding escalations or actions - See Below			
N/A			10/Nov/2025
Health and Safety			
Number of Health & Safety Concerns Raised in Period / Last reported Date	2		07/Nov/2025
Number of Ongoing Health & Safety Concerns Raised in Period / Last reported Date	0		07/Nov/2025
Number of Health & Safety Concerns Resolved in Period / Last reported Date	2		07/Nov/2025
Latest Health & Safety escalations or actions - See Below			
No. of CCTV Matters of Concern from Activations on Indoor Archery Range	0		13/Jan/2026
Still awaiting guidance from Archery GB about the use mobility aids on the archery range.			07/Nov/2025
The above information shows how Wymondham Archers tracks the number of safeguarding and health & safety concerns raised, ongoing, and resolved within the period (Sept onwards). It provides a snapshot of how effectively the Club identifies, addresses, and resolves potential risks to individual wellbeing and safety.			
Finance - Income and Expenditure over previous 12 months		Income per Member -	£ (14.58)
Income in Period	£ 125,939.00		02/Jan/2025
Expenditure in Period	£ (107,047.23)		To
Balance - Net Position (Surplus/Deficit for Period)	£ 18,891.77		30/Dec/2025
Cash at Bank - In Period (all Accounts) - Including above.	£ 63,189.76		
Sum of Restricted Funds	£ -		
Estimated Restoration Fund - Putting it all back to how it was before we arrived - (WRFC + NSL)	£ (30,000.00)		
Operational Reserve - [(Annual expenditure/12)*3] - variable, dependent on annual expenditure. (To Review with Trustee Board Monthly)	£ (26,761.81)		
WRFC Expected Rugby Club Associate Membership Costs over Period Remaining - Yet to pay	£ (6,284.41)		
Expected Showground Rental Costs over Period Remaining - Yet to pay - 2025/2026	£ (4,461.96)		
Expected Costs of Electricity at Indoor Range in Period	£ (577.41)		
Cost of NAA and SCAS Archer Fees and No. Archers causing debt	£ (280.00)		
Industrial Refuse (Layered Foam) Collection Fees (Invoiced at end of Indoor season) Expected Fees to come.	£ -		
A summary of income and expenditure against the budget	£ (5,175.83)		
The summary highlights a focus on meeting both your immediate financial goals and your long-term commitments, including those yet to be paid, such as the upcoming rugby club and archer association fees. Below you will find the Treasurers Commentary			
Treasurer report Dec 2025			
Still having to use more than one account to manage the charity finances as some payments set up on old WA2 account (single signatory) Barclays have not got back to use regarding the additional Mandate individuals and obtaining payment cards for allowing purchases. WA2 savings has had some interest applied in the month.			
Unfortunately, due to work commitments, I was not able to attend Xero training but once this financial suite is embedded this should be of great help in managing finances & the ledgers.			
I have pulled remaining outstanding monies from TryBooking from previous tournaments. There are a number of outstanding bills to pay that have NOT left the accounts yet of around £2300.			
In order to budget sensibly I propose that we purchase additional foam from either Tenzone or TargetTech immediately as this usually takes a while to be delivered.			
Also need to budget for purchasing 5 new bosses (3 for comps, 2 for outdoors)			
The operational surplus of the Loan Bow scheme for the year will cover this expenditure.			
No electric readings yet on spreadsheet so unsure of projected expenditure on this.			
Overall OK at present, although accounts showing a liability over previous 12 months of £11455 i.e. if no more monies comes into club Overall £17.8K surplus over last 12 months.			
I have obtained 4 laptops that were kindly donated by BriarChemicals. These could be turned into Chromebooks for use by Trustees or Committee members for Charity/Club business to reduce reliance on personal devices such as mobile phones for online meetings.			
Dr M Brookes, 10-12-25			
Coaches with Club - Qualifications in/out of date			
Coaches with Club	11		3.10%
Above shows how we track coach numbers and percentages is a governance metric. New memberships and upskilling are essential for maintaining a thriving club.			
Demographics		Members	355
WA Seniors	245		69.01%
WA Juniors	69		19.44%
WA Disabled (includes disabled juniors)	21		5.92%
Full Club Members	337		94.93%
Associate Members	18		5.07%
Female Archers - Full Members	108		32.05%
Male Archers - Full Members	229		67.95%

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Members forming part of a Family Group - Full Members	165		48.96%
The above data provides a comprehensive overview of Wymondham Archers, informing strategies for membership, programs, and resource allocation.			
Average No. Years Archers are Members of Club against the National average or around 2 years	3.31		13/Jan/2026
The above shows the new and returning archers, indicating club growth. Monitoring paused memberships helps manage costs and identify trends, while average years in archery reflects member engagement and wellbeing.			
Sponsored/Funded Archers			
% and No. of Sponsored Archers (If greater than 3% cell will notify)	1.41%		5
"Sponsored Archers" include members who receive free membership for significant contributions, perform essential tasks, receive elite athlete support, or hold honorary life memberships. These categories impact club income.			
Members Not Paid			
Members who have yet to pay for membership	0		0.00%
The above data is for administrative and governance purposes.			
How we Pay (Full and Associate Members)			
Pay by Direct Debit	326		91.83%
Pay by Standing Order	2		0.56%
Pay in Full	27		7.61%
The above shows how people pay for their Club fees and is key to understanding our Club income. The above data indicates how most Archers wish to pay for their Archery.			
Archers Using our Archery Ranges			
	From		September/25
Unique Names using Outdoor Range Vs % of members	103		29.01%
Total Number of Bookings Outdoor Range (since September new year)	62		
Unique Names using Indoor Range Vs % of members	156		43.94%
Total Number of Bookings Indoor Range (since September new year)	2736		
Total No. of Bookings to use our Archery Ranges - in period	2798		
The data above indicates the Number of unique Archers making bookings on our Ranges Vs the Total bookings for each Range. This figure is distorted slightly by friends or relatives booking for others but is provided as a guide on Range usage.			
Beginners Courses - over the previous 12 months			
	02/Jan/25		30/Dec/25
Number of Beginners Course Sessions Undertaken by our Coaches	Sessions	555	13/01/2026
Number of Beginners Courses (Indoors & Outdoors) this year (Current Year)	Courses	139	13/01/2026
No. new Archers who Joined in Current Year (Previous 12 months) Vs % of Courses held	New Archers	242	13/01/2026
Percentage of Joiners from Beginners Courses - Retention Rate	Beginner to Member	174.27%	13/01/2026
Waiting List for Hire Bows	Waiting for Hire Bow (RH)	0	13/01/2026
Waiting List for Hire Bows	Waiting for Hire Bow (LH)	0	13/01/2026
Intermediate Coaching Sessions			
Number of Intermediate Coaching Sessions Held in Year (Sept onwards) Vs % of Beginners Courses		28	5.04%
Members Getting in Touch			
	Number		As of...
Let Us Know Reports - Received - Compliments / Complaints from Members or the Public	0		13/Jan/2026
Ideas and Suggestions Received - All - Members / Public	2		13/Jan/2026
Officers Reports			
	Compiled by		Date
Fundraising Officer			
Our plan is to develop a fundraising strategy once the overall strategy for the club has been agreed.	John Packman		09/Nov/2025
Records Officer			
Having issues with confirming if sumup orders have been placed. This may be due to the email systems being updated and the forwarding not working correctly yet. Is there another way we could do it to streamline the process?	David Blood		07/Nov/2025
Tournament Officer			

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<p>We have run 4 successful tournaments this year, 2 indoors, 2 outdoors. The Worcester and WA weekend were full, and the County outdoors was mostly full. We've also had some great participation from junior archers, both from within the County and also from the Ebbsfleet/Arcus team that have attended our shoots.</p> <p>The Worcester also saw probably the largest set up crew we have had for a shoot, which was great to see, and some new faces helping out as well. Thank you to everyone who was involved in helping with that shoot. Going forward we need to ensure we encourage this more from the wider club as it is really useful to get new people involved.</p> <p>One thing we have learned from the indoor shoots is that we will need to improve the lighting in the hall as it was darker one side than the other. We also need to find a longer term solution to how we mark the lines the range. The tape is a bit hit/miss on sticking, and we tried some rubber matting this year, though it wasn't quite the right size.</p> <p>An idea is that we could purchase something similar with the lines on that just get rolled out in the right place, one for the shooting line and one for the targets, that fit the hall.</p> <p>We also have entry open for a newly designed shoot in Jan which Chris and I have come up with, which we hope will be a fun shoot and attract a good amount of interest.</p> <p>Next years Outdoor competiton is confirmed for 11/12 July, and I hope to have entry open before Christmas. I am also waiting showground confirmation of a date for next year's Worcester.</p>	David Hall		07/Nov/2025
<p>Policy & Procedures Officer</p> <p>All published documents are within their review date. An updated Safeguarding Policy is in the approval cycle. A number of documents are being updated or created including Trustee & Committee Code of Conduct, Information Governance, Health & Safety, Financial Controls, Membership and Resolving Differences & Difficulties.</p>	Sandra Edwards		09/Nov/2025
<p>Coaching Officer</p> <p>It's been a busy time, with plenty of Beginners getting into Archery. Great to see how this promote archery in Norfolk. We've also carried out a good number of Coaching Sessions for our competent Archers who have enjoyed some one to one attention, doing our best to keep people in Archery. We have a visit from the BBC who again are promoting Wymondham Archers, who we are hoping will attend our free have a go at Archery on the 15th November 2025. Again this effort is working hard to get people outdoors and in particular into Archery. We have been contacted by Wymondham College who are interested in starting a School Club for their students. A great idea and one we are exploring. Almost every beginners session in September and October was full to capacity. November and December are looking busy also. We have also had interest from folk looking to purchase Christmas Vouchers; now a product they can link directly to from our website and booking page; utilising the Bookwhen product.</p> <p>Thank you, Pete Hill</p>	Pete Hill		07/Nov/2025
<p>Junior Officer</p> <p>The Junior sessions have been a great source of engagement and empowerment throughout September and October 2025. We have grown by an additional two Juniors which has further expanded the social dynamic of the group. Our indoor sessions are in full swing on a Wednesday evening at 18:00 with ticket spaces being in demand. Overall it has been a very positive period for the Juniors as we embark on the indoor season and competitions for some of the Juniors.</p>	Laura Scott		10/Nov/2025
<p>Web Officer</p> <p>Besides the usual website maintenance and updates - the majority of work has been focussed on Google Workspace.</p> <p>As a charity we're entitled to a free workspace account for which we applied. Workspace will allow us to manage domain email accounts, files, calendars and communication as an organisation.</p> <ul style="list-style-type: none"> * Google accounts have been setup for all of the committee roles and most have now been signed into by the relevant officers. * Additional accounts have been created for the supporting committee officers. * Migration of email history from the old individual gmail accounts has been completed for the exec committee with others to follow soon. * We're in the process of setting up a number of shared drives which include: <ul style="list-style-type: none"> * Operations - a place for files relating to the operation of the organisation (admin, finance, committee, etc.) * Public - documents that currently exist on the website but will move exclusively to here 	Dan Parnham		08/Nov/2025
<p>Equipment Officer</p> <p>Equipment Officer Report</p> <p>I'm pleased to say that after almost a years delay the new tenzone wheeled targets for the outdoor range have finally arrived and are being stored undercover until the new season.</p> <p>Along with these we now have 24 cartridges (12 packs) of tenzone foam that we can use for both indoor and outdoor target repairs without having to cut up the foam to fit so should start to see a slow improvement in the quality of the fitted foam as we replace the temporary foam used previously.</p> <p>Note that it won't take us long to use this new foam up so we should consider ordering another batch as soon as possible given the long lead time we encountered.</p> <p>It's been a quieter time since moving indoors but we continue to be busy repairing club equipment as we go along and service hire bows as they come in and out.</p> <p>Thank you Daron</p>	Daron March		07/Nov/2025

Board of Trustees - Wymondham Archers