



Wymondham Archers AGM

24 August 2020 at 8pm

Zoom Online Meeting

Minutes

In Attendance: Pete Hill, Mark Brookes, Sarah Hubbard, Dave Tonnison, Jo Tonnison, Daron March, Dan Parnham, Joshua Moore, Colin Starling, Mark Rundle, Michael Dye, Amy March, Daniel Smith, Terry Reeve, Sam Parker, Carl Offer, David Catto, David Morley, Steve Bissenden, John Masters, Rob Pollock, Matt Clark, Karl Manning, Stu Williamson, Louise Alder, Ian Harvey, Lee Meacock & Amy Meacock.

1. Apologies for absence

Timothy Jackson, Ian Logan, Carole Thornhill, Peter Barrett, Sue Wensley, Luke Aldridge, Sandra Edwards, Thea Hornsby, Evie Hornsby, Richard Teahon, Chris Norburn

2. Minutes from 2019 AGM

These were agreed as a true and accurate record by those in attendance via show of hands.

3. Matters arising from 2019 AGM

a. CASC update

Pete Hill confirmed that he had not been able to progress this during the year since the last AGM, but that it would be reviewed again this year with a view to progressing it. Colin Starling and Ian Harvey again agreed to assist in this process.

4. Reports from Officers

The reports from all Officers had been forwarded to member in advance of the meeting with a form to complete should anyone have any questions.

a. There were no questions arising from the Secretary's Report.

b. There were no questions arising from the Safeguarding & Welfare Officer's Report.

c. There was one question arising from the Coaching Officer's Report.

Q1 "Would like to see more help for all members not just beginners."

Lee Meacock answered that last year we provided intermediate courses and maintenance courses at Easton College. Our club members have offered their skills in relation to Flat bow, Barebow and Compound over the year. Pete Hill has provided many of our archers with intermediate coaching along with Daron. Should our archers want more coaching please do not hesitate to email us.

d. There were no questions arising from the Records Officer's Report.

e. There was one question arising from the Website & Social Media Officer's Report.

Q1 "I can't see club records, are they included now or do have to look in records in the clouds?"
Sarah Hubbard answered that we are hoping to be putting them on the website soon.

f. There were 2 questions arising from the Competitions Officer's Report.

Q1 "When applicable would like to see more in-house competitions."
Q2 "Are any club or open completions planned?"

Sarah Hubbard answered that she is looking into running an outdoor competition of sorts but obviously it won't be the same as normal. Details will be released once they are finalised.

g. There were no questions arising from the Junior Members Officer's Report.

h. There was one question arising from the Chairperson's Report.

Q1 "Is the person who joined as a 'second club' member paying the same fee rates as primary members?"

Pete Hill confirmed that they were.

A further question was also raised about the increase in the fees from Wymondham Rugby Football Club and it was felt that the increase in senior and intermediate member fees to cover this was unfair. There were concerns that new members would be put off, as it made the Club one of the most expensive archery clubs to join. It was asked how the Club propose to encourage new members to join.

Pete Hill confirmed that the in place at the Club would encourage new members and that we were responsive, inclusive and fair. Since lockdown had eased and the Club had started shooting again, we have had 25 beginners' courses, with 20 new members coming from them. The Club continues to buy excellent equipment and has an excellent committee who all work hard. This is all provided for a low daily fee.

i. There were 11 questions arising from the Treasurer's Report.

Mark Brookes answered them all as follows.

Q1 "The rise in fees is making us one of the most expensive clubs in the county. How is the club going to encourage new members to join, and if there is an increase in new members, will fees reduce?"

A The increase in fees from WRFC were outside our control. All sports in the UK are struggling currently and our sporting partners are working hard to ensure they work from a strong foundation. We are their partners and support what they are doing.

The club fees are up on last year by only by 2.5%, 42pence per month. We cannot promise that our fees will go down, but we can assure you that we scrutinise our financial pressures and negotiate hard to provide value for money.

Q2 "It is stated that we have enough fund to "weather the storm". If the current situation with Covid 19 continues how as a club are, we going to thrive?"

A We finished last year with just under 100 members. We are, today, at 132 members. We have a large junior club at 31 members, 9 intermediates and 92 seniors. This is a percentage growth of 30%.

We are indeed doing well against a backdrop of clubs that are diminishing nationally. We are likely to have a September drop in numbers, as we did last year, but will work to keep our club thriving.

Q3 "Considering that guest archers are not required to be members of Wymondham Rugby Football Club, why can't Wymondham Archers members decide for themselves whether they wish to join WRFC or not. Some people will be paying £30 a year for facilities and a clubhouse they will never use. This does not seem fair or reasonable."

A Wymondham Archers do indeed decide for themselves whether they wish to join WRFC or not, as this is a condition of joining Wymondham Archers. The fee paid to WRFC contributes to paying for maintenance of the range.

Q4 "Why not use online banking? Does only allow one person to operate it though. However, if reports of expenditure are produced at each committee meeting and an annual audit is carried out this should be enough protection against possible fraud. I am the Treasurer for Athletics Norfolk and that is how we operate. 19 out of 20 clubs who are affiliated operate in the same way".

A This year we are indeed adopting complete online banking. We are unlikely to accept any cash payments for membership for the Club in future. We have adopted a Direct Debit system for all existing members and have alternate Standing Order membership for those members who transfer upfront payments first and then go on to a Standing Order monthly scheme. This has been put together to enable open banking and reporting as well as reducing the need to micromanage payments from our members.

We will be writing to all our members in the week following our AGM to inform them of how they can pay their Membership Fees.

Q5 "Regardless of actual income should a line be added for Visitor Fees?"

A Our banking system has been tweaked and managed over the past year to enable us to report on generic headings and we account for every penny, even if it is not broken down. We would love to be able to account for every penny as it comes into the Club but found this to be extremely hard work. We are all volunteers and our time is precious.

Q6 "There is £608.79 listed as Income (Refund). Is this from Easton College as a result of the early termination of the 2019-20 Indoor Season? I presume this is because the club paid pre-paid for the whole season?"

A "Yes", this was refund from Easton and "No" we don't pay in one lump sum. We pay monthly for use of the Hall.

Q7 "If not, the adjustment should be shown simply as Reduced Expenditure to this value, with a Note in the Accounts re the Refund"

A We agree that with this type of adjustment, the ledger might read Reduced Expenditure, accompanied with a note. This has been amended.

Q8 "Further, are the Accounts audited by a Third Party, either an experienced lay person, or a "friendly" accountant? As the I&E Accounts are to the value to tens of thousands, it's good practice to have a regular Audit, to ensure compliance and to protect the Committee from any unwarranted or unintentional errors."

A In previous years we have had the accounts checked over by another Club, Hingham. Last year this did not happen. We accept that checking over the accounts is good practice and it is our endeavour to achieve this. If you know of someone who can do this pro bono, we would be delighted to accept.

Q9 "There is also the issue of Capital Expenditure, as reported."

A Our savings account is our Capital Account. You will note from the report that there were zero funds transferred from this account in the reporting period.

Q10 "Although of a low value generally, there should be an audit trail to ensure Best Value, that is, if the item(s) purchased are of greater cost than market value, are the reasons for higher expenditure clearly stated?"

A Noted.

Q11 "It's also good practice to separate Budget I&E from Capital I&E, where Capital could conveniently be shown as "written back" if required."

A We have separated Capital from I&E. Capital is our savings account, I&E is our revenue account. We endeavour to drop capital savings into the Savings account once per year, just before the new financial year.

5. The Club Constitution, proposed changes;

a. Section 1.6 Change of official address of the club

30 For, 0 Against, 2 Abstained

b. Section 3.5 Addition of sentence clarifying HLM status

29 For, 1 Against, 2 Abstained

c. Section 3.10 Removal of sentence regarding new member ratification

30 For, 0 Against, 2 Abstained

d. Section 3.12, 3.17 Change of wording from club nights to club sessions

31 For, 0 Against, 1 Abstained

e. Section 5.2 Name change of Ordinary Committee Member to Ordinary Committee Officer/s & change of members to officers

31 For, 0 Against, 1 Abstained

f. Section 5.7 Change of word Member to Officer of the Committee; removal of sentence regarding election of officers & correction of error from 7.2 to 5.2

31 For, 0 Against, 1 Abstained

g. Section Number Changes 5.8-5.9, 5.9-5.10, 5.10-5.11, 5.11-5.12

31 For, 0 Against, 1 Abstained

h. Section 5.8 New section regarding interim election of Officers

30 For, 0 Against, 2 Abstained

i. Section 5.10, 5.11 & 5.12 change from Members to Officers

31 For, 0 Against, 1 Abstained

j. Section 5.11 Change of wording from club nights to club sessions

31 For, 0 Against, 1 Abstained

k. Section 6.4 Change wording from signed to authorised

31 For, 0 Against, 1 Abstained

A question was raised that, given that the Club has 132 members, do we have a sufficient quorum? It was confirmed that there is no minimum number required by the constitution, but that this would be discussed at a future committee meeting.

All proposed amendments were carried.

6. Indoor Shooting Update

Pete Hill confirmed that nearly everything is in place for us to begin our indoor shooting season. Weekday evenings will begin on 14 September 2020, Saturdays will begin from 3 October 2020. A Risk Assessment has been drafted and forwarded to Chris Norburn and Mark Brookes to consider, as they have relevant experience with risk assessments. Easton College have agreed to extend the evening sessions from 6.30pm to 10pm. Saturday sessions will be from 1.30pm to 6pm. No questions arose.

7. Club Fee's 2020/2021

Archery GB has confirmed that the fees for existing members will not increase. For new members they will increase by £1. Wyomndham Rugby Football Club fees are to increase by £5 to £30. SCAS and NAA fees are to remain the same.

The fees for 2020/2021 are set out in the table below.

Membership Fees 2020/2021	Senior	Intermediate	Junior
AGB (Full Year)	£ 47.00	£ 12.00	£ 12.00
AGB (Part Year)	£ 23.50	£ 6.00	£ 6.00
WRFC	£ 30.00	£ 30.00	£ -
NAA/SCAS	£ 5.00	£ 4.00	£ 4.00
Club	£ 121.00	£ 64.00	£ 64.00
Total Club Membership (Full Year)	£ 203.00	£ 110.00	£ 80.00
Total Affiliations (Upfront Fees - Full Year)	£ 82.00	£ 46.00	£ 16.00
Part Year Affiliations (from April)	£ 58.50	£ 40.00	£ 10.00
Direct Debit Fees (Existing Members Only)	£ 16.92	£ 9.17	£ 6.67
Monthly Fees when Upfront Fees paid	£ 10.08	£ 5.33	£ 5.33

8. Elections and Appointments of Committee Posts

The existing Committee stood down. The following Committee members were thereafter elected. There were no multiple nominations for any post.

Chairperson	Pete Hill
Vice Chairperson	Dave Tonnison
Secretary	Sarah Hubbard
Treasurer	Mark Brookes
Safeguarding and Welfare Officer	Stuart Williamson
Equipment Officer	Lee Meacock
Health and Safety Officer	Samantha Parker
Coaching Officer	Pete Hill
Website & Social Media Officer	Dan Parnham
Fund Raising and Development Officer	Chris Norburn
Competitions Officer	Sarah Hubbard
Junior Members Officer	Thea Hornsby
Ordinary Officer	Jo Tonnison
Ordinary Officer	Amy Meacock
Ordinary Officer	Daron March
Ordinary Officer	Louise Alder

9. Honorary Life Membership for Pete Hill

This had been proposed by the Committee as recognition for all the work Pete has done for the Club throughout his time as a member and as Chair.

This was ratified with a vote - 29 For, 0 Against, 3 Abstained

Pete expressed his gratitude to the Club.

10. AOB

Q1 Post 2019 Minutes was there any misuse of the Membership Fees structure?

A No, there was no misuse of the fee structure during 2019/2020.

Q2 Not necessarily for the AGM but there was a mention of possibly computerising the accounts in an email. I have emailed the Treasurer with info on the package I use for Athletics Norfolk. Cost is £7.20 a month. However, I've not received a response. I'm willing to advise and assist setup. How easy that would be is dependent on social distancing.

A Thank you, we will review the cost of finances at a committee meeting and see if there is an appetite for purchasing a finance package.

Q3 Can there be seasonal membership? (Winter or Summer)

A Pete Hill explained that this is difficult to answer at this time, as it would need to be discussed with the Committee, however we have not offered this in the past, not least because AGB make it difficult to have a part year membership. It would be costly to provide.

Q4 Do we have any Partner Archery Clubs this year?

A Not this year, though we have offered use of the range to other clubs, and some members have been to shoot, paying a fee of £3.

Q5 Do we have to wear masks when we are shooting indoors?

A Yes, we will have to wear face coverings indoors except when actively shooting. We will be releasing more details regarding indoor shooting soon.

Q6 How many members attended the AGM last year?

A 35 (post meeting)

No other questions were raised, though many members in attendance did thank the Committee for their hard work, especially in getting us back to shooting once lockdown restrictions were eased.

The date for next year's AGM will be notified to members in due course.

The meeting closed at 20.47.

This is a true record of proceedings.

Signed  Chair

Name **Pete Hill** Date **7th September 2021**

Signed  Secretary

Name **Sarah Hubbard** Date **7th September 2021**

Secretary's Report 2020 AGM

There have been some changes in the role throughout the year as I had to step down for a while. I would like to thank Sandra Edwards for taking on the role and all it comprises during this time and keeping things running smoothly.

After stepping back into the role, I have continued the work of destroying member's personal records that we no longer need, and ensuring we remain compliant with GDPR regulations; we now hold no paper records for members.

Bookings

We have been using TryBooking to manage the booking of the range for the outdoor season and I'm currently in the process of building the indoor ticketing page and the outdoor winter page with adjusted times due to the reduced daylight hours. These will be similar to the current one with a few minor changes.

First Aid Kit

We have recently purchased a First Aid Kit and Accident book for the outdoor range, if you haven't seen it already it is located on the back wall of the container. It has a tag on it which needs to be broken to open the box, this is so we can identify when the kit has been used and possibly needs restocking. If there are any accidents, the book needs to be filled in and the form needs to be forwarded to me for filing.

Clothing

The online clothing shop is also near completion and will soon be on the website so members can directly purchase their club clothing, please keep an eye out for this on the website.

Minutes

In the last month I have been putting previous minutes from AGM's and Committee meetings online, with help from Dan Parnham. These are available for all club members to view under the documents drop down labelled minutes on the website. There are still more to put on there, but it is a time-consuming process.

Meetings

During lock down we held more committee meetings than normal, and I would like to thank all the Committee for their time during this period, and their hard work in getting us back to shooting as soon as it was safe to. I also want to thank Amy Meacock for completing the minutes of all meetings it certainly helps a lot and is not a job many want to do.

I'm so proud of the club and where we are compared with when I first joined the Committee. We run things more efficiently and professionally, helping us to become the great club we are now. I'm hoping to have the chance to continue in this role and see how much further we can take the club.

Sarah Ruth Hubbard

Safeguarding and Welfare Officers Report 2020 AGM

I am happy to report that there have been no issues throughout the year and everyone has been well behaved, thank you for making my job easier. I am stepping down this year and I would like to thank all the members throughout my time as safeguarding officer for making my job easier.

Damien Lewington

Records Officer's Report 2020 AGM

I took over this role earlier on this year, previously the records had been managed by Dr Sandra Edwards. I would like to thank Sandra for her work with the records, it's not an easy job to do.

Indoors 2019/2020

Sadly, our indoor season was cut short, however our archers still managed to achieve so much in the shorter season. We had 10 archers achieve their first classification and another 4 improved on last year's classification; interestingly we had an even split of men and women which is always good to hear. We had 2 x A, 2 x C, 5 x D, 4 x E and 1 x G.

We handed out lots of Portsmouth awards again and this scheme still proves to be popular. Badges handed out were 1 x 300, 2 x 350, 1 x 375, 2 x 400, 1 x 425, 3 x 450, 1 x 475 and 1 x 500. Well done to all archers who have been progressing with their shooting indoors.

We took part in the County Postal League again, however this was stopped in February and no official results have been published; we were in 1st place for Recurve and Barebow, and 2nd place for Compound. Hopefully they will run another one for this upcoming Indoor Season.

We also took part in the BA Postal League submitting scores for Recurve and Compound archers, the results of this have not been published yet.

[Outdoors 2020](#)

We have had lots of archers taking part in the 252 scheme this year, the current way of shooting has meant that we are trusting archers to score on their own and not requiring someone else to check them. We have had 15 archers submitting scores which has resulted in the following awards being handed out: 10 x 20yd, 7 x 30yd, 8 x 40yd, 5 x 50yd and 1 x 60yd. A massive well done to the guys who have received awards.

More importantly we have had some archers scoring rounds this season. This means that they have been working towards receiving an outdoor classification. So far we have had 5 archers submitting scores and, more impressively, they have all achieved an award. We have had 1 x 3rd Class, 2 x 2nd Class and 2 x 1st Class (both of these being achieved by juniors U12).

It's my hope to get more archers to submit scores for full rounds and not just 252's before the season finishes.

[Looking Ahead](#)

I hope to run the Archery GB progression scheme for beginners indoors this year. This is still in its trial phase and currently there are only certificates and no badges yet but hopefully they will be sorting these out if they continue with it.

I am also going to look at the 252 scheme to make it more junior friendly because for some of our juniors, with their low poundage bows, the further distances are just completely unachievable. Any changes however will probably be implemented at the start of the next outdoor season. I will also be adjusting a few of the scores to fall in line with the majority of scores used in the UK. Again, this will not be implemented until next season to make it fairer for archers who are scoring.

I am currently looking at whether we should submit teams for the BA Indoor postal league this winter. Due to the time it takes to shoot it normally and the fact that we will have timed sessions it might not be possible to fit it in.

I am hoping that we will be able to submit scores this indoor season and that archers can continue to improve.

Sarah Ruth Hubbard

[Website and Social Media Officers Report 2020 AGM](#)

We have continued to expand the content of the website this year with the Chair writing regular blog posts which help to keep everyone updated on the activities of the club.

When lockdown happened we added a section of the site with member generated content ranging from fitness videos to stories. The website also proved a useful resource for safety information regarding Covid-19.

The join page has recently been improved to make it clearer and we have also started the process of uploading the available committee meeting minutes going back a number of years.

Many thanks to Alexander for producing the awesome fitness videos that we now have on our YouTube channel and also to Pete for the blog posts and stories.

Dr Dan Parnham

[Competitions Officer's Report 2020 AGM](#)

[WA Combined 2020](#)

This year saw us host our first Record Status Open Combined shoot on 1st March. It was a huge success which is a credit to the whole club, especially the helpers who devoted time both to set up and also on the day itself.

We had 41 archers attend from Norfolk and further afield.

The income from the entries alone was £739 which, added to the income from the raffle and the food, gave us a total income of £913.70. Obviously, we had expenses to take out of that and this year we decided to purchase lights and leads for the competition to improve the lighting for the archers. This was a big out lay but also a one off, I hope to slowly build up the equipment we need to be able to run these competitions without having to borrow equipment from other clubs, without that support we wouldn't be able to run them to the standard that we do.

After all the expenses we had a total profit of £279.10. For our first indoor shoot to make a profit in itself is remarkable and gives me lots of hope for the future. The Record Status for next year's shoot has already been approved and the shoot is planned for the 21st February 2021.

[WA Weekend](#)

Following on from the success of last year's World Record Status WA Weekend we had planned another one for June 2020. Obviously, this had to be cancelled and the application for the record status has been moved to 12th & 13th June 2021. I'm hoping that by then we will be in a position to host the great competition we had planned for this year. The entry fees we had already collected have all been refunded.

[Worcester](#)

We also have a UK Record Status Worcester shoot in the pipeline for 8th November 2020, whether it will be feasible to host this I am currently unsure. We will see how things develop in the next couple of months before making any decision.

[NAA County Indoors](#)

We are also going to be hosting the Norfolk Archery Association & Open Indoor Championships on 7th February 2021. This is also planned as a record status shoot. Again, whether we will be able to go ahead this year it's just a wait and see.

Sarah Ruth Hubbard

[Junior Members Report 2020 AGM](#)

You may know that we have 25 juniors in total, 4 of those are scoring 252's, 2 have achieved a 20yd 252, 2 are working towards an outdoor classification, 1 of whom has achieved a 1st class and the other needs one more score.

We had 11 at the end of last year (2019) which went up to 25 before quarantine and has continued to rise adding 2 to the total.

Jordon Long

[Chairman's Report AGM 2020 Written 10th August 2020](#)

[Our lovely little Archery Club](#)

2020 sees in my fourth term as your Chair. We have moved from the little archery club we were at Wymondham Academy, with 35+ archers, to something quite spectacular. As one of our archers put it recently, "We have Caviar Archery for Fish Fingers Prices", and indeed we do. To focus on the 'caviar' for a moment...

- We have excellent equipment
- We have structure and systems that support your archery
- We have fantastic partners in Wymondham Rugby Football Club
- We have a growing group of experienced folk that sit on your committee; and ...
- We have you, our members

You have used our range this Summer, since we emerged from lockdown, to the tune of a total of 1242 tickets (that's nearly 15 people per day on the range on average). The ticket system has meant that we have managed to continue to bring you archery. Many clubs in the UK have not been so fortunate, at the time of writing only around 50% are open and we are almost at the end of the Summer Season. The ticket system enables us to manage attendance which means that should we have an outbreak of Covid-19 we are able to trace who was on the range on the day/s the archer attended, prior to becoming sick. We will be operating a similar system for our indoor season, as well as maintaining the ticketing for the outdoor range over the Winter.

The table shows how the range is being used currently (10/08/2020 at 17:00 hours) and the heat map indicates the best time to get down the range. Please use this to help you choose.

Running an Archery Club of our size does not come as easily as some might think. We turned over more than £17,000 this year, purchased some state-of-the-art equipment, kept our archery range up and running during some of the most challenging circumstances and we now sit as part of the Strategic Advisory Group within Archery GB; all achieved due to the forward thinking and efforts of your committee.

[We are a 'not so small' Family Friendly Archery Club. Here is who we are:](#)

Our oldest member is going to be 81 this year, our youngest members are only 7. Of the 125+ members, 30% are women; to us at Wymondham Archers this may not seem a high figure but getting women into sport is remarkably difficult. We are very proud that we have achieved this and will continue to promote the sport to all in our communities.

Start Date	18/05/2020	Time and Current Date	10/08/2020	Totals	% Used	Mon	Tue	Wed	Thu	Fri	Sat	Sun
No. of Days in Operation	84	06:00am	6am-7:45am	48	4%	3	12	5	9	3	10	6
Moveable Bosses	8	8:00am	8am-9:45am	147	12%	13	23	18	16	15	34	28
Fixed Bosses	3	10:00am	10am-11:45am	293	24%	37	55	37	34	29	56	45
Lanes provided	11	12:00pm	12pm-1:45pm	137	11%	27	12	18	18	20	24	18
Lanes Booked	1242	2:00pm	2pm-3:45pm	204	16%	22	22	22	15	40	55	28
Total Lanes Provided	7392	4:00pm	4pm-5:45pm	110	9%	16	5	10	7	16	39	17
Total Usage		6:00pm	6pm-7:45pm	221	18%	32	52	43	67	7	7	13
16.80%		8:00pm	8pm-Dark	82	7%	10	31	9	24	3	2	3
		1242			100%	160	212	162	190	133	227	158

At the time of writing this report we are pleased to let you know that we have

- 91 seniors (our financial sums tell us that we need around 100 seniors to ensure that we remain financially viable, without grant support)
- 9 members that are 18-25 years of age (known as intermediates in AGB language)
- The remaining 25 archers being juniors – up from our 2018/2019 total by 14. This figure also includes 2 juniors joining us since lockdown

How we have grown and what next

There are 17 Archery Clubs in Norfolk and Wymondham is now the largest. Of approximately 450 archers across Norfolk, 125 (28%) shoot at Wymondham. We are pleased with this but recognise how important it is that we can stay in touch with you all. We do this via our mailing systems and through the hard work of your Committee. I am indebted to the team who are the ears, counsel and friends of this wonderful Archery Club. The Committee work so very hard to develop our model of getting archery into our community and I'm hugely thankful to them all for their efforts over the year.

Encouraging others to join

We work so very hard to bring our thing to Wymondham, Norwich and Norfolk. As a result, our Club is becoming respected as a development model for other Clubs to follow. Please promote our Club by getting your friends to visit our website and “Sign Up” for a Beginners Course, which we will continue to run outdoors through the remainder of the season and into the Winter.

Where do our archers come from?

In February 2020 we launched our online sign up form. Since its inauguration we have had 49 people sign up using this route, of which

- 34 were beginner enquiries – most joined
- 4 were competent archers requiring an induction – all joined
- 4 transferred in from other Clubs – all joined
- 1 was seeking to shoot with us as a Second Club – and joined as a second club member
- 6 asked to shoot at our range due to the Covid-19 pandemic or guested with us during this time.

Our sign-up process enables us to identify 4 categories of archers: Beginners, Experienced, Second Club and Back to Archery – archers. Our signed-up archers have come from near and far, as do our beginners. This year we have had beginners from all the corners of Norfolk and further afield. Our furthest travelling archer came from Russia, who undertook a Beginners Course but was thwarted from joining our Club because of not being a British National; an Archery GB requirement.

Wymondham Archers - Demographics Data			
Oldest	Youngest	Female	Male
80	7	37	88
		29.60%	70.40%
Seniors	Juniors	Senior U25	Average Age
91	25	9	40.91
73%	20%	7%	
Under 41	47.20%	Over 41	51.20%
6-17 Years Old	18-25 Years Old	26-30 Years Old	31-40 Years Old
24	8	7	20
19%	6%	6%	16%
41-50 Years Old	51-60 Years Old	61-70 Years Old	71-80 Years Old
18	26	10	10
14%	21%	8%	8%
Family Groups	% Paid by ARCS or DD -	31	25%
42.40%	% Paid in Full -	94	75%
Total			
125			

The Winter and when we are shooting

We bring you 360+ days per year outdoor archery at our range at Wymondham Rugby Club. From Monday September 14th we will include, as part of your daily dose, extended evening archery sessions at Easton College, now running from 18:30 – 22:00 hours on Mondays and Wednesdays. Due to the Covid-19 pandemic we will also be adopting a ticketing system and splitting the session into two. You will need a ticket to shoot at Easton College, as well to shoot at our outdoor range over the Winter.

The two evening indoor sessions will be:

- First session 18:30-20:00
- Second session 20:15-22:00

From Saturday 3rd October 2020 you will also be able to enjoy the indoor space at Easton College. 3 sessions have been allocated to run between 13:30-18:00 hours:

- First session 13:30-14:45
- Second session 15:00-16:15
- Third session 16:30-18:00

These are the people we need on each day to set up. Can you help here?

Start Date

14th September 2020

14th September 2020

16th September 2020 Wednesday 16th September 2020 Wednesday

Minimum 4, to arrive by 18:15 hours Minimum 4, to remain until 22:15 hours Minimum 4, to arrive by 18:15 hours Minimum 4, to remain until 22:15 hours Minimum 4, to arrive by 13:15 hours Set up and take down team not required. Minimum 4, to remain until 18:45 hours

Monday Monday

3rd October 2020 3rd October 2020 3rd October 2020

Saturday Saturday Saturday

These indoor sessions cannot run without your commitment. We are seeking volunteers to regularly turn up to help set up and take down the range. Currently there is a small cohort of archers who do this, but we estimate that we will need to triple the number of helpers to be able to ensure that we can continue to bring you archery. Please sign up to help.

This availability brings you more archery than there are days in the year. For an adult, the real cost of your archery comes to you at around 56 pence per day. However, the other costs for those supporting the Club will be your time. Our time is precious and we as a Club appreciate what you bring. Whilst we cannot offer you a financial reward for supporting the Club, if we do not have enough helpers to help set up and take down, there is a risk that the session you wish to attend may not be able to go ahead.

There may also be restrictions on the number of sessions any of us may be able to book in a week. We are unsure who we are expecting to re-join and therefore are unable to detail how this might play out. However, please be assured we will do all we can to make archery happen and be as accessible as possible for everyone, indoors this year.

Can You Help?

WE REALLY NEED YOUR HELP... Please indicate when you obtain a ticket whether you are willing to help. If you have not helped previously, we have plenty of experienced archers who will be willing to show you the way. If you would like to know more about what's involved please email me at chairwymondhamarchers@gmail.com or email our Club Secretary at secretarywymondhamarchers@gmail.com.

How we are safe

You will have noted the Risk Assessments posted within the Shooting Shed. These will be constantly reviewed by your Chair, Secretary and Committee as each change in guidance is published. We have worked hard to ensure that you have a safe place to shoot and encourage you to come down and look to see how we have achieved this, even if you continue to feel that you would rather not. You will see that you belong to a Club that has worked to protect our archers and continue to enable those who wish to, to shoot.

There remain plenty of 'how's' coming our way in the near and more distant future (how we run beginners' courses outdoors over Winter, how we support indoor archery and how we continue to support other Clubs who might wish to shoot with us). Whilst there will be challenges, we can assure you that during this time we endeavour to work to ensure you have archery during the Winter months and beyond.

In continuing with our safe systems...

- We will continue with Covid-19 Safe Systems to ensure that our archers remain safe whilst they are enjoying their sport
- We will manage the range with a single duty Range Captain (they will only manage the range and will not be shooting whilst performing this role) to ensure that our archers are clear about what to do and when
- We will ensure that we do not overcrowd the range so that we are all suitable socially distanced from one another
- We will adopt timing systems so that there isn't crowding before or after each session
- We will adopt safe systems as published by Archery GB, Government and from our own Committee
- We will operate a Track and Trace system whereby, should you fall ill with Covid-19 symptoms and after informing us, we will inform all other archers from the session you attended
- A full and thorough Risk Assessment will be found on our Website prior to indoor archery commencing

[Big Thank You for the Fund Raising and Support from Our Members](#)

Supporting this effort, we have raised more funds via Grant Funding. I'd like to thank Chris N, Jo T and Sarah H, as well as all those who have been part of the fund-raising effort. In addition, other Club Members have contributed huge efforts in their time and kindness. Neil T, for the sanitiser gel, Sammy P, for numerous contributions towards getting us shooting outdoors and others such as Dave T, for his excellent listening ears and counsel. In terms of repairs and maintenance Sarah H (yes her again), for her many hours of work including line painting and Steve B, for his kind donation of two hefty step ladders and his work in repairs and maintenance. Danny S for the repair of many arrows and Dan P for the maintenance of a super webspace. All these folk and so many others that have given equipment, time, money and experience, make this a wonderful club and has made it safe and productive in our efforts to promote archery. There are more folk who have done so much over the year, please accept this thank you for your kind support.

[And finally, fees for 2020.](#)

Our Treasurer has informed you of the fees for the forthcoming year. We continue to welcome full payments of our Membership Fees and we are also pleased to be able to offer an enhanced Archery Relief of Costs Scheme (ARCS).

The Membership Schemes

1. Payment in Full at the beginning of the archery year (Our preferred option).
2. Standing Order Scheme. Payment of up-front fees and then 11 further equal payments; totalling the Membership Fee for the year. (Available to all).
3. Direct Debit Scheme. Payment of 12 equal payments of the total Membership Fee +/- a few pence for ease of equal division. (This is available for all existing members of Wymondham Archers who agree to continue to make payments until the end of August the following year).

If option 2 or 3 above is chosen, the Club ask that our members continue to pay their fees until the end of the Club year, August, annually.

We have had some major success this year with our growing membership, but as a Committee we have had numerous conversations regarding how many members might be too many. As Chair, I promise that our Committee will review the numbers within our Club and make decisions regarding how many might be the healthiest number for our Club. We will keep you informed of any outcomes as we go along.

As ever I am open to new ideas and efforts in getting archery into our communities, please email me with questions and observations at any time.

Happy Shooting,

Pete Hill: Chair – Wymondham Archers

[Treasurer's Report 2020 AGM](#)

Dear Members

I took over the accounts part year and found them to be in good shape. I would like to thank Daron March for his excellent stewardship of the accounts system leaving them in excellent condition. The accounts are in a good place considering the additional pressures that have been placed upon the Club due to the Covid-19 pandemic. In addition, we face increased financial pressures as Winter progresses due to the pandemic. Additional income that includes beginners' courses and some grant funding found by Chris Norburn and Pete Hill have proved to be invaluable.

Below is a summary of our income and expenditure for the periods shown.

Wymondham Archers - Account Summary

Banks: WA1: £0.39 WASave: £14485.72 WA2: £3176.19

£17,662.30

Year 2019-2020 - Report for Period:

27 / Aug / 2019

24 / Jul / 2020

Income			
	Income 300 Club		£904.00
	Income AGB		£30.00
	Income AVC		£289.00
	Income Badges		£59.50
	Income Beginners Courses		£1,649.60
	Income Coaching		£80.00
	Income Bow Hire		£10.00
	Income Cash to Bank		£2,368.48
	Income Clothing		£1,361.14
	Income Events		£188.10
	Income Easyfundraising		£56.40
	Income GoCardless		£1,981.87
	Income Grants/Donations		£2,200.00
	Income Have-a-Go		£0.00
	Income Membership		£13,636.13
	Income Refund		£608.79
	Income Monthly Subscriptions		£0.00
	Income Online Quiz		£2.40
	Income Shoot Fees		£0.00
	Income Tournament		£830.00
		Total Income	26,255.41
Transfers Between Accounts	Transfer from Current Acc to Savings Acc	(£5,000.00)	
	Transfer from Savings Acc to Current Acc	£0.00	
	Deposit to Savings Account	£5,000.00	

Outgoings			
	Outgoing Admin		£0.00
	Outgoing 300 Club Prizes	(£250.00)	
	Outgoing Bosses	(£1,244.15)	
	Outgoing Faces		£0.00
	Outgoing AGB Membership	(£4,261.00)	
	Outgoing AGB Tournament Booking		£0.00
	Outgoing Consumables	(£100.00)	
	Outgoing Courses		£0.00
	Outgoing Equipment	(£2,017.85)	
	Outgoing Events	(£105.00)	
	Outgoing Food/Catering		£0.00
	Outgoing Go Cardless	(£0.01)	
	Outgoing Hall Fees	(£6,087.90)	
	Outgoing Insurance - Contents	(£259.97)	
	Outgoing Merchandise	(£1,333.53)	
	Outgoing NAA / SCAS	(£487.00)	
	Outgoing Postal League		£0.00
	Outgoing Refund	(£233.56)	
	Outgoing Tournaments	(£707.86)	
	Outgoing WRFC (Container Purchase)	(£513.37)	
		Total Outgoings	

	Outgoing WRFC Field Rental	(£1,833.37)	
	Outgoing WRFC Legal Fees	(£198.00)	
	Outgoing WRFC Room Hire	(£67.00)	
	Outgoing WRFC Social Membership Fees	(£1,825.00)	(21,524.57)
Pending Debits	Outgoing Pending SCAS Adult Fees to pay	£ 70.00	Total Pending Payments £440.00
	Outgoing Pending SCAS Junior/Intermediate Fees to pay	£ 20.00	
	Outgoing WRFC Pending to pay - Click to go to RFU GMS	£ 350.00	
		Credit/Debit for Year:	£5,170.84
	SCAS/NAA Adult	£ 5.00	Total - Including Pending (21,084.57)
	SCAS/NAA Jnr/Int	£ 4.00	
	WRFC Social Fee	£ 25.00	
	Banks: WA1: £0.39 WASave: £14485.72 WA2: £3176.19		17,662.30
	Cash/Float: Cash & Uncashed Cheques		0.00
	Actual Club Year FY2019/20 End Balance:		17,662.30

Our steady growth has meant that we have enough funds in our accounts to weather the possible storms ahead. But I stress that we must not be complacent in our assessment of what that possible future may bring our way. We may, in the future, require an accounts software package to enable us to report more precisely and I am sure our Committee will address this as our needs grow.

Fees 2020/2021

Below is a table of the forthcoming fees for the period 2020/2021. You will note that there are no additional increases in fees from Wymondham Archers. Archery GB have maintained their fee costs also, in respect of our previous year. But Wymondham Rugby Football Club, due to pressures outside of their control, have had to increase their fees to Social Members by £5.00.

Membership Fees 2020/2021	Senior	Intermediate	Junior
AGB (Full Year)	£ 47.00	£ 12.00	£ 12.00
AGB (Part Year)	£ 23.50	£ 6.00	£ 6.00
WRFC	£ 30.00	£ 30.00	£ -
NAA/SCAS	£ 5.00	£ 4.00	£ 4.00
Club	£ 121.00	£ 64.00	£ 64.00
Total Club Membership (Full Year)	£ 203.00	£ 110.00	£ 80.00
Total Affiliations (Upfront Fees - Full Year)	£ 82.00	£ 46.00	£ 16.00
Part Year Affiliations (from April)	£ 58.50	£ 40.00	£ 10.00
Direct Debit Fees (Existing Members Only)	£ 16.92	£ 9.17	£ 6.67
Monthly Fees when Upfront Fees paid	£ 10.08	£ 5.33	£ 5.33

We are pleased to be able to offer our existing members a single monthly fee if paid via direct debit. This means that there will no longer be that shock in the first month of the Archery year when members are asked to find their affiliation fees as well as their first month's membership. For those with numerous family members we hope this supports your budgeting and of course the offer is open to all our current Archers. Should you have any questions please contact me at treasurerwymondhamarchers@gmail.com.

Dr. Mark Brookes – Treasurer: Wymondham Archers