



## Wymondham Archers Committee Meeting

6<sup>th</sup> April 2020

### Minutes

1. Apologies – Lee Meacock, Mark Brookes
2. Approval of Previous Meeting Minutes. Some small amendments to be made. Sandra has had contact from Rob. Calls will start in next couple of days to members. Pete plans on starting with the older members first, though Sarah suggest it may be easier to go through the list alphabetically. Thanks to Dan for work on website. Some members have purchased insurance to shoot at home. Further guidance to be given on home ranges in next blog. Further £1000 has gone into account but further £1000 is to come out on 11 April.
3. New members. Pete has received an email today from a former beginner who recently passed his course, asking to join the Club. Pete has sent him the form to complete with the GoCardless link for payment.
4. Pete proposing Alexander Tonnison becomes a member of the Club due to work he has done. His membership is to be funded by club. This was agreed by the Committee. Archery GB may question new members but will cross bridge if it comes to it.
5. GoCardless. The Club has received £640 from GoCardless since isolation began. Field rental and container purchase have gone out.
6. Keeping in touch with our existing members. Telephone calls are to begin tomorrow or the day after. Members are to be reminded of the advice previously given about shooting at home, etc.
7. Feedback on the website changes. General consensus is it looks good.
8. Plans in place for 2021 indoor season. Sarah has booked tournaments for next season. The fees paid for this year have simply been carried over for next year. Outdoor tournament proposed for 12/13 June 2021. Hopefully the indoor tournament on 8 November 2020 can still go ahead. Next year we have the County indoors, the Club's indoors in March and then November again. Venues booked for all tournaments. Pete is to publish the dates on the website.
9. There is the potential for friendly tournament to be arranged relatively quickly once we are back shooting. The date of this would have to be considered around the County outdoor shoot if that is still going ahead. Pete and Sarah will discuss working on something for the club. Can start firming up plans but date to be confirmed.

10. Spreadsheet changes. Pete has made a few changes to the account's spreadsheet. Because there were no transactions for long period Pete has now been able to download every transaction. This just needs to be verified by the Treasurer. The action log has also been added. Chris asking if everyone could have access to it. Dave cannot see any GDPR issue if club members information is removed or locked with password. Pete to provide access to action log to Amy. Any actions to be added are to be emailed to Amy.
11. Chris would like breakdown of consumables. Agreed it will be broken down to bosses and faces and Insurance. Tea and coffee costs have dropped considerably because jar is now there for people to donate, as is the milk. Agreed these costs would be left in to monitor. Revisit once everyone has had chance to look at it. Pete would like to add in hidden charges from GoCardless, which are 1-2%. As we move to monthly direct debits, assuming we can afford to in September, we will get a good idea of what payments we can expect each month. This will produce a steady stream of income, but we need to be aware of what it's for. An emailed report is provided monthly by GoCardless to allow reconciliation. Sarah is to set up Try Booking for the November competition. Dan asking if the money coming in that way should be split into a different account ready for payment of hall fees, etc. Pete explaining, he is not sure where we would put it, save for a new account or into the savings account. The system is working well at the moment. Money is instantly transferable between accounts. There is still benefit in members paying all their fees up front and it was agreed that this would continue to be the preferred approach. This will be discussed again before the AGM.
12. World Archery Progression Scheme. Chris had put this forward 2 meetings ago and it was decided to park it. Robert has however since completed the first part of it at home. Chris sent the information to Sandra for her to obtain his badge, and she suggested he should raise it again. Chris does not intend to offend Lee by raising it again. Chris does not believe there is as much to it as it looks. The first stages are included in our beginner's course. Chris however does not have the time to formally run it but could assist with ad hoc coaching and the odd assessment. He does not see that it will be a massively onerous task for coaches available on club sessions to assist members with it and then have assessments for those who want it every couple of months. It gives a more rounded approach than simply scoring. Chris recognises that we do not have huge number of coaches and there is extra work, but it is not a great deal more than what we said would offer if asked for intermediate coaching. Dave raising that it appears they required shooting at some strange distances. Chris is not clear on why this is. It is designed for archers under 10 years of age and those that are disabled so this offers some explanation. Pete saying, he likes the idea but he will also struggle to run it. It was agreed that if we were able to get people to take part in it, then they could pretty much manage their own manual and "buddy up" with someone else also taking part. Once they felt ready, they could then ask a coach to assess them. There is also the potential for them to be assessed by an approved panel of senior

archers, not just coaches. Dave suggesting this could be done as a grading session, similar to martial arts.

The costs for producing a manual for those who want to take part (and cannot print themselves) is to be looked into further by Amy and Pete. The manual is 70 pages. Printing costs are usually around 1p per page plus ink and a folder. Sandra confirming the badges are £3.50.

13. Pete confirming that a Community Emergency Fund application has been made and grant accepted. They should get back to us within 7-10 days. The grant is for fixed costs such as rent and the container purchase from 1 March 2020 to 31 Jul 2020, a total cost of £840.
14. The 300 club is due to be drawn this month. Numbers are to be assigned to entrants and the pull the numbers out of hat. The draw is to be made available on Zoom for anyone to watch or live on Facebook with a recording. One payment one ticket. It was agreed that 18 April 2020 is to be the draw date.
15. Any suggestions for website should continue to be passed to Dan/Pete.
16. Daron thanking those involved for contributions to website. He enjoyed Jo and Alexander's video.
17. Date of the next meeting to be confirmed.

A handwritten signature in black ink, appearing to read 'Pete', with a long horizontal line extending to the right.