



Wymondham Archers

Minutes of Committee Meeting

20th June 2018 7:00pm

Present: Pete Hill (Chair); Dave Tonnison (Vice Chair); Daron March (Treasurer); Peter Aldridge; Iain Pautard; Sophie Yaxley-McLellan; Amy March and Sandra Edwards (Minutes).

1. Apologies for Absence

There were apologies from Sarah-Ruth Hubbard (Secretary), Nigel Bailey, Jo Tonnison, Gillian Harris and Dan Parnham.

2. Approval of Previous Meeting Minutes

The minutes of the meetings which took place on 21st May 2018 were approved by the Committee and signed by the Chair as a true and accurate record.

3. Matters Arising

Welcome to Sandra Edwards who has agreed to act as the club minute taker.

4. Action Points Update

2 action points have rolled over and are highlighted in bold on the last page.

1 action point has been completed.

4 new action points have been raised.

Iain has investigated adult education and the club can advertise 'Have a Go' and such on the County Council's website. The usefulness of the Active Norfolk site is uncertain as the club would need to sign up to advertise. Currently the site only has a single archery listing - for mobile archery.

Pete has surveyed club members to ascertain club feeling for an indoor shooting venue. A vote from club members, discussion of outcome and the club's future has resulted in Wymondham High School remaining the club's indoor venue (winter shoot).

5. Secretary's Report

No report currently.

6. Treasurer's report

Daron reported that we have a total membership of 56 (42 senior and 14 junior members). We have 19 paid beginners. To date we have a total of £7,712.20 at the bank and we are still making a profit. This puts us in a good position as we are going to have some big expenditures coming up before and in September.

It has come to light that members are not always signing in when shooting however they are paying.

7. Records Officer Report

No report currently.

8. Competitions Officer Report

No report currently.

9. Website and Social Media Officer's Report

No report currently.

10. Junior Officer's Report

Sophie reported that Miss Wyatt has agreed that students wishing to undertake a beginner's course could be shuttled over to the club however she requires an official request/discussion with the Club.

11. Chairperson's Report

Pete stated that the club is doing well and there have been no complaints.

Pete reiterated that the club's move to the new range at Wymondham Rugby Club is going to be expensive. The costs for moving, storage, furniture/equipment and so forth will require careful management to ensure that the club remains prosperous.

12. Any Other Business

- a. Change to fee structure. Starts in September 2018.
- b. Website update cost. Committee agreed for payment to be made.
- c. EGM. Will be held on the 6th August 2018 which will formally reset the club calendar.
- d. Wymondham Rugby Club Governance. Careful thought must be given to the issue of governance at the club's new venue. Pete has drafted an induction document which requires review before implementation. Issues to consider include health and safety, use of the shooting range, training, etc. Archery GB state that 18 years of age constitutes an adult (for the purposes of governance).
- e. Pete requested permission to obtain a grant for assisting the club's move and expansion. This was carried by all committee members.
- f. Pete has been considering the design of new club membership cards and a couple of designs were shown to the committee.

13. Date of next meeting: 25th July 2018, 7.00-7.30pm start.

This is a true record of proceedings.



Signed

Name Peter Hill

Date 20/06/2020

ACTION POINTS

Action	Comments
Nigel to investigate pricings regarding beginner's courses advertising.	Ongoing. Update at next meeting.
Pete to look into writing an article.	Ongoing. Update at next meeting.
Iain to look into Adult education side.	Completed and discharged.
Sophie to provide Pete with contact details for arranging students' attendance at beginners' courses. Pete to take this forward.	New
Pete to contact Wymondham High and Wymondham Rugby club regarding the EGM on 6th August 2018.	New
Pete to apply for a grant to assist in the club's move and expansion.	New
Pete to supply reviewers with the induction documentation. Review of Induction documentation to be undertaken by David, Sophie and Daron.	New New, expected by next meeting.