



# Wymondham Archers

## Minutes of Committee Meeting

25 September 2017 at 7.00pm

Present: Pete Hill (Chair); Sarah-Ruth Hubbard (Secretary); Daron March (Treasurer); Fay Lawson; Dan Parnham (Vice Chair); Damien Lewington; Dave Tonnison; David Morley; Sally Woollorton

In attendance: Mary Lawson (Minutes)

### 1. Apologies for Absence

There were apologies from Gillian Harris

### 2. Approval of Previous Meeting Minutes

The minutes of the meeting which took place on 16 August 2017 were approved by the Committee and signed by the Chair as a true and accurate record.

### 3. Matters Arising

- Email regarding Committee positions – Sarah will send this out by the end of October.
- Targets– These have been checked
- Reel - a reel has been obtained and has the tape stored on it (Thank you to Sarah for this).

### 4. Secretary's Report

Sarah reported that Archery GB renewals are still going through but at present there are 37 renewals from the previous year. There have been 12 new members in the last few months, 10 from beginners' courses. This makes 49 members in total.

### 5. Treasurer's report

A summary of the accounts was distributed

Daron reported that access to the first account has still not been resolved and he has resubmitted the forms. Pete agreed to speak to the bank in a week or so if this is still not resolved.

The financial summary showed that there is £2430 in the account with about £1500 shooting fees to come in. There is about £2500 to pay out. Daron commented that the beginners' courses, with very little outlay, have made a good impact by over £1500.

### 6. Competitions Officer

Sarah stated that the Outdoor competition was very successful, there was a charge and the event had broken even. This did not cover the hire of the field though.

It is hoped to have a Christmas fun shoot on 18 December but Sarah is waiting on the school for confirmation of availability of the hall.

Pete commented that the Norfolk Archery Association (NAA) are looking to run postal league of Portsmouth to encourage clubs to compete. Gillian will be letting people know when the British Archers (BA) postal league is which will be supported by the club.

#### **7. Equipment Officer**

Sarah reported that all the bosses have had their cubes changed around. These will need redoing and some stock acquired at some point. Everything else is in a reasonable condition. Tape has been bought to do repairs on some bosses and David can do the repairs when the bosses are dismantled.

#### **8. Records Officer**

David Morley has agreed to look at taking on the records of the club. He has started the inputting of all external competitions. As and when internals are available these will be added.

#### **9. Safeguarding Officer**

Nothing to report

#### **10. Website and Social Media Officer**

Nothing to report

#### **11. Coaching Officer's Report**

Fay reported that things are going well with beginners' course completed giving the club lots of new members. These beginners need to be encouraged and if anything is picked up by others then coaches need to be alerted. Coaches will be proactive in their involvement.

There will be a Fun evening with balloons, games etc on 28 September. The first club coaching evening will be 9 October. A Halloween evening will take place on 30 October (but no zombies!).

#### **12. Catering Officer's Report**

Nothing to report

#### **13. Chairperson's Report**

Pete stated that he was thrilled that numbers were increasing. However, shoot evenings attracted a £40 hire charge and on average were only bringing in £36 income. No shoot has broken even in the last few months. Although no beginners' course would take place over the winter, because of interest the coaches would be offering courses on a maximum of two people. They would work this out so that only one coach was involved on an evening. This could bring in a steady stream of new members and income over the winter months. They will run indoors and the charge will be £50 each for four weeks – a slight raise to the summer courses but these will have more attention from the coach having a maximum of two participants per course.

He apologized that there is a bit of a problem with the bank. He had phoned the bank and a card had been cancelled. He now has a debit card for Wymondham Archers 2 which is not what was wanted. All agreed that Pete will keep this for the time being.

#### **14. Any Other Business**

- David "Duffy" Dowle, County Coach Co-ordinator and Level 2 coach will be coming to the club on Saturday 28 October to do further coaching with club

members if they want this. The club will pay his petrol costs but there will be no charge to members.

- Dave asked about job specifications for committee members. Pete commented that they are on the committee area of the website.
- Fay would like to invite other coaches into the Club. NAA have also asked so this will be kept in mind.
- NAA have asked whether Wymondham Archers would run an indoor tournament. It was felt that the school is a bit small to do this. Pete will talk to them and look into a bit more.
- Mary asked about running beginners' courses indoors. Peter replied that risk assessments had been taken for all courses and one to one is covered by Archery GB.

**Date of next meeting**

The next meeting will take place on **6 November 2017 6.45pm for 7.00pm start.**

**This is a true record of proceedings.**

Signed .....  
 

Name ..... **Sarah Ruth Hubbard & Pete Hill** ..... Date ... **4th August 2020** ...

# ACTION POINTS

Action	Completed
Gillian to let members know when the BA postal league will take place	
Pete will talk to NAA about running an indoor competition	