



Wymondham Archers

Minutes of Committee Meeting

16 August 2017 at 7.00pm

Present: Pete Hill (Chair); Sarah-Ruth Hubbard (Secretary); Daron March (Treasurer); Gillian Harris; David Morley.

In Attendance: Amy March.

1. Apologies for Absence

There were apologies from Fay Lawson, Mary Lawson, Dan Parnham, Geoff Watts, Fran Richer

2. Approval of Previous Meeting Minutes

The minutes of the meeting which took place on 26 June 2017 were approved by the Committee after adding the attendance of Geoff Watts and signed by the Chair as a true and accurate record.

3. Matters Arising

- a. Pete explained that for their own personal reasons we have had several people step down from their positions on the committee. They are Geoff Watts Equipment Officer, Sally Palmer Records Officer and Fran Richer Ordinary Member. A couple of members have been approached regarding taking on the roles. It was decided that we would email all members about the vacant positions.

Action Point: Sarah to email members regarding Committee positions.

- b. The Have-A-Go at Lady Belt park was a very enjoyable day, they have asked us back for next year. We raised a total of £93.00, which could not have been made without the help and support of club members. Pete's friends would also like to have us run a Have-A-Go next year as well.
- c. Thursday evenings are showing to have low attendance and there is some concern that when the fees are increased that we will be unable to afford the extra night. The school music club have also approached us asking if they can have the hall on a Thursday evening. It was decided that Thursdays evenings will not continue in the winter but we will shoot Thursday evenings outdoors.

4. Action Points Update

- a. Committee Members to sign and return Field Captain Form: Several committee members have returned the forms, some are still outstanding.
- b. Saffron Community Foundation: Sarah rang Saffron Housing and found out that the community foundation no longer exists, so all obligations are fulfilled.

- c. Additional Storage: A used container previously owned by Dereham archers would be available to us for a donation to the school at which it is currently stored. Pete has emailed Nick Hunt from Wymondham Academy to ask about the possibility of us being able to have another container on the premises.
- d. 2 ground quivers have been donated to the club by Pete, and some plastic tubing has been provided from another member. The tubing which will be used to store faces under the trolley, has been cut and the extra pieces can be used as ground quivers as well, with some adjustment.

5. Secretary's Report

Sarah explained that Archery GB now have a new system in place for their renewals. The renewals that have been paid for and they have been put into the Archery GB system. It is not known yet how member numbers will look after the renewal period as it will then indicate how many people we may have lost from the club.

6. Treasurer's Report

Daron handed out copies of the financial return, and explained that the member numbers are not correct, and that the shooting fees are only an estimate. Daron hopes to be able to refine the system for working out the shooting fees without having to go through the individual receipts, and reminds us that it's important for members to remember to sign in and out on the register. Daron and Sarah are still waiting for access to the first account and when Daron has this he will be able to get a better grasp on the accounts. We need to keep an eye on the money we have as the new school fees are going to take effect in September. We then had a discussion about the finances and agreed that we shall have 2 action limits: **First Action £4,000, Emergency Action £3,500**. The balance of the accounts will be monitored by Daron and alert the committee if we reach one of these limits.

7. Equipment Officers Report

Several points were brought up and discussed. It was highlighted that the bow kits need to be checked before they are put away as they were in a muddle after the last beginners evening. Daron is going to mend the broken arrows. Pete proposed having hooks along the side wall of the container with the beginner's bows put together but not strung, and have the quivers with arrows in and tab, bracer etc. on these hooks. We discussed this and there were concerns that they may be damaged. It was decided that we would keep the bows in the boxes. Some of the damage cubes need to be moved around as arrows are passing through. The nappies need to be used on evenings that we shoot indoors. Sarah is going to look at the targets and decide which need repair. We were also reminded that we need a reel to keep the safety tape on so it is easier to roll up. Sarah is going to add it to the next update email, asking members if they have one they could donate.

Action Point: Sarah to check targets for damage.

Action Point: Sarah to ask members about a reel in next update email.

8. Coaching Officer's Report

Pete reported from Fay that the beginner's courses have gone well. With a total of 20 beginners having attended which is a massive boost for the club. Training club members to help with the courses would be beneficial to them and the club. Pete talked about the Have-A-Go's that had been previously mentioned and it was decided

that we would plan these for next year so they are before any beginner's courses. The coaching evenings were also discussed for Monday evenings for existing members, these are unlikely to happen until next year.

9. Chairperson's Report

Pete talked about his concerns with the number of members shooting, he is hoping that with Thursdays being taken out it will push members back into Wednesday and Monday evenings, as he felt it was possibly just spreading out the nights they shoot and not actually having them shooting more. Pete also pointed out that it seems to be the same people setting up and packing away, which puts a strain on these members. He added that we need to try and encourage more members to help in the setting up and packing away.

10. Any Other Business

Sarah highlighted Amy March's fantastic achievement to date. Amy has gained her Junior Master Bowmen qualification as well as her Blue Fita Star Award. This is fantastic considering she hasn't been shooting long. The committee members all congratulated her.

Amy talked about the junior members and pointed out that we don't often see many of them and they don't get a chance to meet up. We talked about the possibility of having a Juniors night with fun things for them to do. Amy also pointed out that it can be intimidating for juniors to approach the coaches within the club. We discussed this and Pete proposed for the coaches to be able to approach Senior and Junior members of the club. This was agreed by all.

Gillian talked about the 2016/2016 Winter Postal League win by our recurve team. She handed out the badges to Jack Vertigan, Pete Hill, Dan Parnham and Keith Harding. Although other members scores were used as well these were the 4 members whose scores were submitted the most as they only give out 4 badges to the winning team. This winter we are having 2 Recurve Teams and 1 Compound Team. Gillian was thanked for all her hard work with organizing the league.

11. Date of next meeting

Committee members will be contacted regarding a date for the next meeting. Now set for **25th September 2017 6.45pm for 7.00pm start.**

This is a true record of proceedings.

Signed  

Name **Sarah Ruth Hubbard & Pete Hill** Date **4th August 2020**

ACTION POINTS

Action	Completed
Sarah to email members regarding Committee positions.	Next email update due in October
Sarah to check targets for damage.	Targets changed over ready for cubes to be moved around
Sarah to ask members about a reel in next update email.	Reel been obtained