

Terms of Reference for a Field/Range Captain

RESPONSIBILITIES

To ensure a duty of care to all members of the club and the general public during shooting. This will for example include:

- Inspection of range equipment (target stands are secure, appropriate shooting/safety lines etc).
- That archers are not presenting hazards to others.
- Arranging for removal (and reporting) hazardous or broken club equipment.

Ensuring that The Club's Archery range is laid out:

- In accordance with current guidelines and best practices.
- With thought to congestion (number of targets presented and separation).
- With thought to differing abilities (e.g. those in need of shorter targets).

Ensuring that all best efforts are made to find lost arrows e.g.:

- Requesting members to assist with searches.
- Regulating time spent searching for arrows to a reasonable limit each end.
- Reporting un-recovered arrows to Club Officers.

Controlling shooting via the appropriate whistle or verbal commands. Speaking to members regarding their behaviours e.g.

- Shooting at easier targets if they appear to be losing arrows.
- Use of inappropriate language or actions.
- Actions or equipment which may endanger others whether shooting or not.

Ensuring a register is kept of all archers on the site. Supporting when equipment is being packed away and range closure is in good time to clear up at the end of the shooting session.

- That ALL members assist with this task.
- Any un-recovered arrows are reported as soon as possible.
- No equipment is left on the range.
- Any broken/unsafe/missing items are reported to the Equipment Officer as soon as possible.